

RESOURCE ALLOCATION SUB (POLICY AND RESOURCES) COMMITTEE

Thursday, 23 January 2020

Minutes of the meeting of the Resource Allocation Sub (Policy and Resources)
Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday,
23 January 2020 at 11.00 am

Present

Members:

Jeremy Mayhew (Deputy Chairman)
Deputy Keith Bottomley
Tijs Broeke
Deputy Jamie Ingham Clark
Karina Dostalova
Simon Duckworth
Sheriff Christopher Hayward

Alderman Vincent Keaveny
Deputy Edward Lord
Alderman Ian Luder
Deputy Dr Giles Shilson
Sir Michael Snyder
Alderman Sir David Wootton

In Attendance

Michael Hudson
Vivienne Littlechild
Andrew McMurtrie
Graham Packham
Oliver Sells
Jeremy Simons
James Thomson

Officers:

John Barradell	- Town Clerk & Chief Executive
Angela Roach	- Assistant Town Clerk & Director of Members Services
Peter Lisley	- Assistant Town Clerk & Director of Major Projects
Kate Smith	- Town Clerk's
Simon Latham	- Town Clerk's
Greg Moore	- Town Clerk's
Emma Cunnington	- Town Clerk's
Peter Kane	- Chamberlain
Caroline Al-Beyerty	- Deputy Chamberlain
Julie Smith	- Chamberlain's
Diane Merrifield	- Chamberlain's
Andrew Carter	- Director of Community and Children's Services
Simon Cribbens	- Community and Children's Services
Paul Murtagh	- Community and Children's Services
Bob Roberts	- Director of Communications
Damian Nussbaum	- Director of Innovation and Growth
Giles French	- Innovation and Growth

Ian Hughes	- Built Environment
Clarisse Tavin	- Built Environment
Sarah Jane Enson	- Built Environment

1. **APOLOGIES**

Apologies were received from Catherine McGuinness, Anne Fairweather and Deputy Tom Sleigh.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

RESOLVED – That the public minutes of the meeting of the Resource Allocation Sub Committee held on 12 December 2019 were approved as a correct record.

4. **COMMUNITY INFRASTRUCTURE LEVY (CIL)**

The Sub Committee considered a report of the Chamberlain concerning the Community Infrastructure Levy (CIL).

The Deputy Chairman recounted the discussion at the joint meeting earlier that morning of this Sub Committee with the Efficiency and Performance Sub Committee and all Committee Chairmen, where there was a need to establish whether undertakings were given regarding the allocation of certain CIL monies via Policy and Resources Committee or Resource Allocation Sub-Committee.

RESOLVED, that:-

- It be noted that up to 5% of CIL receipts are required to be retained for the administration of CIL.
- It be noted that 15% of CIL funds are required to be set aside for neighbourhood funding and the procedures agreed by Policy & Resources Committee to manage applications for funding.
- It be agreed that the existing service-based allocations (80% of CIL receipts) be replaced with a single CIL funding pot and that CIL monies should be aligned to the annual capital bids process where these also accord with CIP regulatory requirements, with retrospective effect subject to investigation as to whether undertakings were already made to particular schemes via Policy and Resources Committee or Resource Allocation Sub Committee.

5. **CITY ADVICE SERVICE**

The Sub-Committee considered a report of the Director of Community and Children's Services concerning the City Advice Service contract.

RESOLVED, that:-

- The continuation of the grant to the City Advice Service be approved at the same level for at least a further three financial years to facilitate the new contract.

6. **FUNDING REQUEST TO SUPPORT AN EXTENSION OF HEART OF THE CITY'S RESPONSIBLE BUSINESS PROGRAMME**

The Sub-Committee considered a report of the Director of Innovation and Growth concerning funding for Heart of the City responsible business programme.

Whilst supportive of the body, Members expressed concerns around funding this programme in the context of the fundamental review, particularly at the recommended rate of £300,000 for 2019/20. There was a view expressed, however, that the funding should not be reduced below its earlier level of £180,000 for the coming year.

Members questioned whether the programme duplicated with Business in the City (BITC), to which officers explained that this programme dealt with smaller firms that BITC did not engage with. Another Member also found that Heart of the City's reserves were too high.

Officers underlined that there was a full review of Heart of the City planned to look at its business model and Members felt that a report should come back to the Sub Committee in due course with the outcomes of this review.

Members agreed that more generally there should be an annual round for grant funding, in the same way that the process now exists for capital bids.

RESOLVED, that:-

- The recommendation be rejected at this stage with a further report outlining the outcome of the Heart of the City review be submitted to Resource Allocation Sub Committee or Policy and Resources Committee in due course.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other urgent business.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Paragraph No.
10-12, 14	3
13	3 & 4

10. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting of the Resource Allocation Sub-Committee held on 12 December 2019 were approved.

11. RESOLUTION FROM HEALTH AND WELLBEING BOARD

The Sub-Committee considered a resolution of the Health and Wellbeing Board that had also been sent to the Police Authority Board concerning the River Cameras project as part of the Secure City Programme.

12. PRIORITISATION OF REMAINING 2020/21 ANNUAL CAPITAL BIDS (DEFERRED FROM DECEMBER 2019 MEETING)

The Sub-Committee considered a report of the Chamberlain which set out decisions required to be made on remaining 2020/21 Annual Capital Bids.

13. REQUEST FOR DELEGATED AUTHORITY: PARKING TICKET OFFICE RESTRUCTURE

Members considered a report of the Director of the Built Environment concerning a restructure of the Parking Ticket Office.

14. STRATEGIC PROPERTY ESTATE (CITY FUND & CITY'S ESTATE) - ANNUAL UPDATE & STRATEGY FOR 2020

This item was withdrawn.

15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE

There were no questions.

16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no urgent business.

17. CONFIDENTIAL MINUTES

RESOLVED – That the confidential minutes of the Resource Allocation Sub-Committee held on 12 December 2019 be approved.

The meeting ended at 12.00 pm

Chairman

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